

## Audio file

[DSPM\\_Special\\_Board\\_Meeting\\_20200407.m4a](#)

## Transcript

00:00:00 Speaker 1

Kristen and Donna, correct?

00:00:04 Speaker 1

Yep.

00:00:08 Speaker 2

I see Gerald.

00:00:09 Speaker 2

I just.

00:00:11 Speaker 2

I'm sorry.

00:00:12 Speaker 2

Brian has asked that we record these sessions and post the recordings on our website.

00:00:18 Speaker 2

So I have begun recording this.

00:00:22 Speaker 2

So if

00:00:25 Speaker 2

We'll give it a couple more minutes and then, Kim, if you can go through the attendees again so we have that on the recording.

00:00:33 Speaker 2

Sure.

00:00:33 Speaker 3

Great.

00:00:35 Speaker 2

But let's see.

00:00:36 Speaker 2

So right now, I'm, I don't recognize all the numbers.

00:00:42 Speaker 2

Don't see, Kristen, I know.

00:00:45 Speaker 2

Who else is on?

00:00:48 Speaker 2

Pam, Lois.

00:00:51 Speaker 2

Pam, did you say Lois?

00:00:55 Speaker 4

Lois, yes.

00:00:57 Speaker 2

Oh, hi, Lois.

00:00:57 Speaker 2

Hello.

00:00:59 Speaker 4

Hi, John.

00:01:00 Speaker 2

Hi, everybody.

00:01:02 Speaker 2

Hi there.

00:01:02 Speaker 2

Hi, Lois.

00:01:04 Speaker 2

The only one we're missing then is Alan, I think, right?

00:01:13 Speaker 2

All right, so let me just, let me just guess and I'm on, this is John.

00:01:21 Speaker 2

We've got Kim, Donna, Pam,

00:01:26 Speaker 2

Kristen, Gail, Sandy, Donna.

00:01:30 Speaker 2

Is there anyone else?

00:01:31 Speaker 1

And Lois, you said Donna twice.

00:01:33 Speaker 2

You said Donna twice, yeah.

00:01:34 Speaker 2

Oh, I'm sorry, Lois, yes.

00:01:36 Speaker 2

My mistake.

00:01:37 Speaker 2

Okay.

00:01:38 Speaker 2

So we have a quorum.

00:01:41 Speaker 2

So we'll call this session to order.

00:01:44 Speaker 2

This is what we're going to do a week from today as well, this format.

00:01:50 Speaker 2

I'm sorry for all the...

00:01:52 Speaker 2

confusion on how to get in and etc.

00:01:57 Speaker 2

Our only meeting item today is for me to read through the emergency quarantine policy so that by the rules we're supposed to have a read-through before we we actually vote on it at a board meeting.

00:02:18 Speaker 2

That's why we're doing this today.

00:02:20 Speaker 2

So

00:02:21 Speaker 2

Let me, anybody have any questions before I do that?

00:02:28 Speaker 2

Okay, let me read.

00:02:30 Speaker 1

Wait, I got a question.

00:02:31 Speaker 1

I just see that, did Mary Ann just come on?

00:02:34 Speaker 5

I did, I did, but I don't see you guys.

00:02:37 Speaker 5

Why don't I see you?

00:02:39 Speaker 1

I don't have video on.

00:02:41 Speaker 5

Oh, okay.

00:02:42 Speaker 5

So this is not a video one.

00:02:45 Speaker 2

It can be.

00:02:47 Speaker 2

We're not videotaping.

00:02:48 Speaker 2

We're recording the session, the audio for the website.

00:02:54 Speaker 2

So don't be swearing at me now.

00:02:58 Speaker 2

But all right.

00:03:00 Speaker 1

And you better behave, John.

00:03:05 Speaker 2

Okay, I'm crying.

00:03:07 Speaker 2

All right.

00:03:08 Speaker 2

So again, we're going to read through the new emergency policy, unless you want to do it, Gail.

00:03:17 Speaker 1

I think we've all read it, haven't we?

00:03:18 Speaker 5

Yeah, we've all read it.

00:03:20 Speaker 2

I read it.

00:03:21 Speaker 2

I read it.

00:03:22 Speaker 2

But technically, I think I have to read through it.

00:03:25 Speaker 1

Okay, let's go.

00:03:26 Speaker 2

Okay, Governor Peter S.

00:03:29 Speaker 2

Vierson Memorial Library Emergency and Quarantine Closures Policy.

00:03:33 Speaker 2

Board group, we've already got board review and approved date April 14th, 2020.

00:03:39 Speaker 2

Dates of emergencies and quarantines.

00:03:41 Speaker 2

The goal of this policy

00:03:43 Speaker 2

is to continue essential library operations to the greatest extent possible during emergency situations.

00:03:50 Speaker 2

The library also recognizes the need to maintain a stable, reliable workforce anchored by a reliable income.

00:03:57 Speaker 2

In times of emergency, staff must be ready, willing, and able to work as needed under unusual circumstances.

00:04:04 Speaker 2

If the DSVM library temporarily closes due to a declared state of emergency or quarantine, and all or some employees are instructed not to come into work, upon a vote of the board, compensation for said employees will continue as outlined in this policy.

00:04:22 Speaker 2

If a salaried or part-time employee is required to remain absent from work because of a quarantine imposed by a governing authority,

00:04:31 Speaker 2

Or, if during a declared emergency, an employee determines to self-quarantine and presents a written statement from their attending physician or local health officer proving the necessity of such an absence, the employee shall be granted leave with pay for the period of the required absence.

00:04:49 Speaker 2

Prior to return to duty, the employee must be

00:04:56 Speaker 2

may be required to submit a written statement from the local health officer having jurisdiction that return to duty will not jeopardize the health-- that return to duty will not jeopardize the health of themselves and/or other employees.

00:05:10 Speaker 2

Paid leave during emergency and quarantine situations.

00:05:14 Speaker 2

Paid leave during emergency/quarantine and closure compensation

00:05:19 Speaker 2

chucking to you as follows.

00:05:20 Speaker 2

Salaried staff shall be paid at their regular rate of pay.

00:05:23 Speaker 2

Part-time staff shall be paid at their regular rate of pay and for their regularly scheduled weekly shifts.

00:05:30 Speaker 2

Uninterrupted compensation during a time of emergency slash quarantine closure or reduced hours is contingent upon that employee being ready, willing, and able to work remotely on projects

00:05:43 Speaker 2

identified by library leadership within their regularly scheduled hours and must complete their duties as assigned.

00:05:50 Speaker 2

When performing tasks remotely, employees should report projects in progress on work assigned to the supervisor or a board officer via phone, e-mail, or letter.

00:06:02 Speaker 2

So that concludes our policy read-through.

00:06:08 Speaker 2

If anybody's got any immediate comments, we can

00:06:12 Speaker 2

discuss them.

00:06:13 Speaker 2

Otherwise, we can wait and talk at length a week from now.

00:06:24 Speaker 4

I have a-- can you hear me now?

00:06:26 Speaker 2

Yeah.

00:06:27 Speaker 4

Hello?

00:06:29 Speaker 4

Yeah.

00:06:29 Speaker 4

Well, actually, when I was-- I was doing it through my computer just a couple minutes ago, but apparently my microphone wasn't working.

00:06:35 Speaker 4

So now I'm on my phone.

00:06:40 Speaker 4

If we're actually gonna approve it next week, is that correct?

00:06:47 Speaker 2

I hope to, yeah.

00:06:48 Speaker 2

And we have to have it approved before the quarantine ends, according to Brian.

00:06:55 Speaker 4

Okay, all right.

00:06:56 Speaker 4

Actually, I was just thinking about the resolution that'll go along with it, which isn't on the policy.

00:07:06 Speaker 4

It's just the resolution that'll have to be included with the minutes.

00:07:09 Speaker 4

And I had it written a little bit.

00:07:12 Speaker 4

I had it that we read through on the seventh and approved.

00:07:15 Speaker 4

Well, I guess actually, I guess that's okay.

00:07:16 Speaker 4

Nevermind.

00:07:17 Speaker 4

Can we approve it today?

00:07:18 Speaker 4

I don't know what I was thinking.

00:07:20 Speaker 4

Can we approve it today?

00:07:22 Speaker 4

Well, I don't know.

00:07:24 Speaker 4

I mean, most other policies we, you know, we read through, you know, on one month and then the following month we formally approve it.

00:07:35 Speaker 4

I guess that's, you know, in essence to let people

00:07:39 Speaker 4

absorb it or whatever and decide if you know if they can think of anything that they may want to amend or etc etc so this meeting has been you know advertised and all of that but it's really up to you I mean we can do it now or we can do it next week we you know so.

00:08:04 Speaker 2

I'd be inclined to just let it set for a week it's not going to take but

00:08:10 Speaker 2

a minute or two during our regular session to just say, read through what Gail's got for the motions and then just approve or disapprove.

00:08:23 Speaker 4

Yeah, I think that sounds fine.

00:08:27 Speaker 1

I would ask if anyone at this point sees anything that we need to edit or change so that we could do that.

00:08:34 Speaker 1

That's the only other thing I would like to accomplish today if possible.

00:08:40 Speaker 2

I agree.

00:08:42 Speaker 2

I guess there's a grammatical error on the last sentence before the paid leave during emergency.

00:08:51 Speaker 2

It's prior to return to duty.

00:08:53 Speaker 2

Shouldn't that be returning to duty?

00:08:59 Speaker 1

It could be.

00:08:59 Speaker 4

I think it could go either way.

00:09:01 Speaker 4

Right.

00:09:02 Speaker 4

Yeah.

00:09:03 Speaker 2

It's OK the way it is.

00:09:05 Speaker 2

I'll leave it.

00:09:05 Speaker 2

I just.

00:09:06 Speaker 4

I think it's fine.

00:09:10 Speaker 1

Yeah.

00:09:10 Speaker 1

The act of return to duty.

00:09:14 Speaker 1

It's military.

00:09:19 Speaker 4

We all know when we come in, right?

00:09:28 Speaker 4

So.

00:09:28 Speaker 2

Even if it's not related to the quarantine.

00:09:35 Speaker 2

Does anybody have any comments, questions, or issues with doing this in this format using Zoom?

00:09:43 Speaker 1

I think it's our best option.

00:09:49 Speaker 4

Yeah.

00:09:51 Speaker 4

Seems good for given the circumstances.

00:09:54 Speaker 4

Yeah.

00:09:55 Speaker 6

So this is Sandy.

00:09:56 Speaker 6

I'm good.

00:09:59 Speaker 5

Me too.

00:09:59 Speaker 2

By the way, I think that one thing, one other thing I noticed that if we want to be pedantic about it is that we're using the breed the acronym DSPM when we haven't actually, you know, it's obvious that it stands for Darkness Peterson Memorial Library, but we probably should.

00:10:21 Speaker 1

Can we just put Peterson Library if the Peterson Library temporarily closes?

00:10:25 Speaker 2

That's whatever you'd like to do.

00:10:27 Speaker 2

I just -- we either need to put DSPM in parens after Dutton S.

00:10:31 Speaker 2

Peterson Memorial Library on the first line or fully spell it out or just put Peterson.

00:10:37 Speaker 2

Anybody have any strong opinions?

00:10:47 Speaker 2

I would just like to decide today, because that's how it's going to be written.

00:10:55 Speaker 2

Well, I'll send it to you.

00:11:00 Speaker 1

Gail, could we safely put if the Peterson Library, or do we have to spell the whole thing out?

00:11:04 Speaker 4

Well, I think, I mean, I think either is really okay, because at the top it says Dutton F.

00:11:10 Speaker 4

Peterson Memorial Library.

00:11:12 Speaker 4

You know, I mean.

00:11:14 Speaker 1

Yeah, I was like I said, I was just trying to make it readable.

00:11:17 Speaker 4

Yeah, you know, I think either is, I think it's okay as it is actually, but

00:11:25 Speaker 4

if you want to clarify in parentheses, or if you want to just put Peterson, I mean, we use Peterson Library for a lot of things.

00:11:34 Speaker 4

It's our, you know, it's on our, you know, barcodes, you know, it's, you know, well known that that's what we are, so.

00:11:45 Speaker 2

Okay, I'm going to replace DSDM with Peterson, Kim, and then I'll send it over to you.

00:11:50 Speaker 1

Okay.

00:11:54 Speaker 4

Could you send it, could you send it to me too in Word?

00:11:58 Speaker 4

And I'll just, I'll just do, I'll just put it in the policy manual after next week, barring any other changes.

00:12:07 Speaker 4

Oh yeah, I copied and.

00:12:09 Speaker 1

Pasted it onto a Word document, so I've got it in Word too.

00:12:13 Speaker 3

Yeah, I'll just send it to everybody.

00:12:17 Speaker 4

Yeah, so.

00:12:20 Speaker 1

How is everybody?

00:12:23 Speaker 4

Is everybody here?

00:12:24 Speaker 4

I kind of missed the, I missed the, when I couldn't find my microphone there on the computer, I, is everybody here or is it just so many?

00:12:34 Speaker 4

The only one missing is that.

00:12:36 Speaker 6

Just the women.

00:12:38 Speaker 4

Oh, okay.

00:12:39 Speaker 4

Wait, wait.

00:12:40 Speaker 6

Mine is one.

00:12:41 Speaker 6

Yeah, mine is one.

00:12:44 Speaker 4

Okay, okay.

00:12:45 Speaker 4

Is Lois here?

00:12:47 Speaker 1

Lois is here.

00:12:49 Speaker 4

I am here.

00:12:49 Speaker 4

Yep.

00:12:50 Speaker 4

In my kitchen is here, right?

00:12:52 Speaker 4

I'm in my sewing room.

00:12:53 Speaker 4

Yeah, I'm here.

00:12:55 Speaker 1

Yep.

00:12:57 Speaker 4

OK.

00:12:58 Speaker 7

Hey, Donna.

00:13:00 Speaker 7

Hello, Alan hasn't been getting any of the emails a while back, he said.

00:13:10 Speaker 7

He checked, he checked his junk mail and it wasn't there either.

00:13:14 Speaker 2

So who did he send it to?

00:13:19 Speaker 4

L pack at live.com is that his e-mail address I don't know because I would have to look in my tablet oh I'll pack what at live.com LIV is there a number in there let me let me double check because.

00:13:44 Speaker 7

Gail, I'll send it to you.

00:13:45 Speaker 7

I just don't know it offhand.

00:13:46 Speaker 7

I have to look at it in my tablet, and I don't know how to get out of here and over there.

00:13:51 Speaker 7

So I'll have to do it old school.

00:13:54 Speaker 7

I'll send it.

00:13:54 Speaker 7

I'll send it to you.

00:13:57 Speaker 4

No, there's not a number in it.

00:13:59 Speaker 4

I haven't.

00:14:01 Speaker 2

Go ahead.

00:14:03 Speaker 7

Well, I was.

00:14:03 Speaker 7

I was.

00:14:03 Speaker 4

There isn't a number.

00:14:04 Speaker 4

It's.

00:14:06 Speaker 4

I was thinking.

00:14:09 Speaker 7

I was thinking there was a number, but I may be wrong.

00:14:13 Speaker 7

But I don't know how to, I don't know how to get out of here and over there.

00:14:18 Speaker 7

I'm just lucky.

00:14:19 Speaker 4

That's all right.

00:14:21 Speaker 7

I'll send it to you later if it's, and you have ALPEC at?

00:14:24 Speaker 7

At live.com.

00:14:26 Speaker 7

Okay, I'll check it.

00:14:28 Speaker 4

And I haven't.

00:14:29 Speaker 4

What?

00:14:32 Speaker 4

And it hasn't, I mean, I haven't gotten any, when I've sent it out to everybody, I haven't gotten like a bounce back that says,

00:14:41 Speaker 4

This is how it sometimes happens.

00:14:44 Speaker 4

This isn't an address or whatever.

00:14:47 Speaker 4

So they're going somewhere.

00:14:50 Speaker 4

I'm not sure where.

00:14:52 Speaker 7

Well, he checked his junk mail.

00:14:55 Speaker 7

This is a little while back, and he didn't see it there either.

00:14:58 Speaker 7

So I'm not sure.

00:15:00 Speaker 7

Let me check.

00:15:01 Speaker 7

Yeah, it should ping pong back if it's not going there, right?

00:15:04 Speaker 4

Yeah, right.

00:15:05 Speaker 7

No, it should go into the junk mail for some reason.

00:15:07 Speaker 7

Okay, I'll just check to see what's going on.

00:15:12 Speaker 2

Okay.

00:15:13 Speaker 2

Make sure you copy me, because as you can see on the screen right now, this is what I've got for his e-mail address.

00:15:23 Speaker 7

All I see on my screen right now is a list of people who are on it.

00:15:28 Speaker 7

And down below, I have a raise hand, yes, no, and I don't know how to go back here.

00:15:33 Speaker 7

I was afraid to move anything he said lose ya.

00:15:35 Speaker 7

So I don't see anything other than.

00:15:39 Speaker 2

That on my screen.

00:15:41 Speaker 2

Okay, I agree with Gail.

00:15:43 Speaker 2

What I've got is alpeck@live.com, so.

00:15:45 Speaker 2

Okay, we're gonna check it.

00:15:53 Speaker 1

What's up, Marianne?

00:15:54 Speaker 5

Are we, next week it's not a video one, it's just like this one, our meeting, or is it a video meeting?

00:16:02 Speaker 2

Well, there'll be screen sharing like this one, but there won't be

00:16:07 Speaker 2

I don't turn my camera on.

00:16:09 Speaker 2

So if you want video of everybody else, that's fine.

00:16:13 Speaker 5

So I don't have to change out of my pajamas.

00:16:16 Speaker 7

Oh, I'm in my pajamas.

00:16:20 Speaker 7

I am in my pajamas.

00:16:22 Speaker 7

Nope, nope.

00:16:23 Speaker 7

Even if we're on the screen, I'm good.

00:16:26 Speaker 7

You're on your kayak.

00:16:27 Speaker 7

Don't kid us.

00:16:34 Speaker 2

Okay.

00:16:34 Speaker 2

The census says no video.

00:16:40 Speaker 2

All right.

00:16:41 Speaker 2

So I will stop recording now.

00:16:45 Speaker 2

Well, somebody want to move to adjourn and then...

00:16:50 Speaker 5

I'll move to adjourn, Mary Ann.

00:16:54 Speaker 6

I'll second it, Lois.

00:16:57 Speaker 2

All those in favor, Okay.

00:16:59 Speaker 2

So...

00:17:01 Speaker 2

I mean, this might be a great place for people though.

00:17:04 Speaker 2

If you know how to raise your hand for votes, but we'll talk about that next week.

00:17:09 Speaker 2

OK, I'm going to stop recording.

00:17:12 Speaker 4

I have just one question quick.

00:17:14 Speaker 4

Did anybody request?

00:17:17 Speaker 4

Did anybody request the info?

00:17:19 Speaker 4

Other, you know, other of course than us.

00:17:24 Speaker 4

To to to listen into our meeting is what I'm wondering.

00:17:29 Speaker 2

And that would have been to me.

00:17:31 Speaker 4

Yeah, that's who I put it to, your STLS e-mail address.

00:17:37 Speaker 2

No, I had none.

00:17:40 Speaker 4

Okay, just out of curiosity, I just wondered.

00:17:43 Speaker 2

Our usual, it's probably good.

00:17:46 Speaker 2

It's probably a good point though, Gail, because I should have started right out by asking about public.

00:17:51 Speaker 2

So, but no, one, no one expressed any interest, so.

00:17:59 Speaker 4

Okay, yep.

00:18:00 Speaker 2

All right, then we can keep talking, but I'm going to formally adjourn the meeting and stop the recording so you can.