Dutton S Peterson Memorial Library
Annual Report For Public And Association Libraries - 2023

1. GENERAL LIBRARY INFORMATION

Library / Director Information

[Outline of Major Changes](#)

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link here and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.
To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.
Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2023, <u>except</u> for questions related to the <u>current</u> library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	7800554735
1.2	Library Name	DUTTON S. PETERSON MEMORIAL LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Odessa
1.6	Beginning Fiscal Reporting Year	06/01/2022
1.7	Ending Fiscal Reporting Year	05/31/2023
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning <u>Local</u> Fiscal Year	06/01/2022

1.12	Ending <u>Local</u> Fiscal Year	05/31/2023
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	106 FIRST ST.
1.15	City	ODESSA
1.16	Zip Code	14869
1.17	Mailing Address	P O BOX 46
1.18	City	ODESSA
1.19	Zip Code	14869
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(607) 594-2791
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	6075942035
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	Petersonlibrary@stls.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	duttonpetersonlibrary.org
1.24	Population Chartered to Serve (per 2020 Census)	2,229
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	Other
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
1.28	Indicate the type of charter the library currently holds (select one):	Absolute
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	03/13/1996

1.30	Date the library was last registered	01/04/1989
1.31	Federal Employer Identification Number	161554548
1.32	County	SCHUYLER
1.33	School District	Odessa-Montour Central
1.34	Town/City	CATHARINE
1.35	Library System	Southern Tier Library System

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a	President/CEO Name	
1.36b	President/CEO Phone Number	
1.36c	President/CEO Email	

NOTE: For questions 1.37 through 1.44, report all information for the <u>current</u> library director/manager.

1.37	First Name of Library Director/Manager	Karin
1.38	Last Name of Library Director/Manager	Thomas
1.39	NYS Public Librarian Certification Number	N/A
1.40	What is the highest education level of the library manager/director?	Bachelor's Degree
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	N/A
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	N/A
1.43	E-mail Address of the Director/Manager	thomask2@stls.org
1.44	Fax Number of the Director/Manager	6075942035

1.45   Does the library charge fees for   N
library cards to people residing outside
the system's service area?

1.46   Was all or part of the library's   Y
funding subject to a public vote(s) held
during Calendar Year 2023? (Please
respond even if the vote was
unsuccessful). Enter Y for Yes, N for
No. If Yes, complete one record for the
public vote from each funding source. If
no, go to question 1.47.

Public Votes / Contracts

1.   Name of municipality or district   Odessa Montour Central School District
holding the public vote

2.   Indicate the type of municipality   School District
or district holding the public vote

3.   Date the vote was held   05/16/2023
(mm/dd/2023)

4.   Was the vote successful? Y/N   Y

5.   What type of public vote was it?   school district ballot proposition (Ed. Law §259(1)(a))

6a.   Most recent prior year approved $71,315
appropriation from a public vote:

6b.   Proposed increase in $7,512
appropriation as a result of the vote held
on the date reported in question number
3:

6c.   Total proposed appropriation $78,827
(manually sum of 6a and 6b):

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.47   Did the library receive funding
from an appropriation which was
approved by public vote in a prior year?
(Prior to Calendar Year 2023) Enter Y
for Yes, N for No. If Yes, complete one
record for the vote from each funding
source. If No, go to question 1.48.

1.   Name of municipality or district N/A
holding the public vote

2.   Indicate the type of municipality
or district holding the public vote

3.   Date the last successful vote was N/A
held (mm/dd/yyyy)

4.   What type of public vote was it?

5.   What was the total dollar   N/A
amount of the appropriation from tax
dollars resulting from the last successful
vote?

1.48   Does the reporting library have   N
a contractual agreement with a
municipality or district to provide
library services to residents of an area
not served by a chartered library? Enter
Y for Yes, N for No. If yes, please
complete one record for *each* contract.
If no, go to question 1.49.

Unusual Circumstances

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Name of contracting   N/A
municipality or district

2.   Is this a written contractual   N/A
agreement?

3.   Population of the geographic   N/A
area served by this contract

4.   Dollar amount of contract   N/A

5.   Enter the appropriate code for   N/A
range of services provided (select one):

1.49   For the reporting year, has the   N
library experienced any unusual
circumstance(s) that affected the
statistics reported (e.g., natural disaster,
fire, closed for renovations, massive
weeding of collection, etc.)? If yes,
please annotate explaining the
circumstance(s) and the impact on the
library using the Note; if no, please go
to Part 2, Library Collection.

2. LIBRARY COLLECTION

Print / Electronic / Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please read general information instructions below before completing this section.

This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	1,351
2.2	Adult Non-fiction Books	1,113
2.3	Total Adult Books (Total questions 2.1 & 2.2)	2,464
2.4	Children's Fiction Books	3,191
2.5	Children's Non-fiction Books	929
2.6	Total Children's Books (Total questions 2.4 & 2.5)	4,120
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	6,584

Other Print Materials

2.8	Total Uncataloged Books	0

2.9	Total Print Serials	14
2.10	All Other Print Materials	0
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	14
2.12	Total Print Materials (Total questions 2.7 and 2.11)	6,598

ALL OTHER MATERIALS
Electronic Materials

2.13	Electronic Books	24,701
2.14	Local Electronic Collections	4
2.15	NOVEL$_{NY}$ Electronic Collections	15
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	19
2.17	Audio - Downloadable Units	8,799
2.18	Video - Downloadable Units	0
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	5,144
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	38,663

Non-Electronic Materials

2.21	Audio - Physical Units	249
2.22	Video - Physical Units	750
2.23	Other Circulating Physical Items	36
2.24	Total Other Materials - Non-Electronic (Total questions 2.21 through 2.23)	1,035

Grand Total / Additions to Holdings

2.25 **GRAND TOTAL HOLDINGS** 46,296
(Total questions 2.12, 2.20 and 2.24)

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.26	Cataloged Books	560
2.27	All Other Print Materials	0
2.28	Electronic Materials	5,563
2.29	All Other Materials	42
2.30	Total Additions (Total questions 2.26 through 2.29)	6,165

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits / Borrowers / Policies / Accessibility

Report all information on questions 3.1 through 3.32 as of the end fiscal year reported in Questions 1.6 and 1.7 in Part 1; report information on questions 3.33 through 3.77 for the 2023 calendar year. Please click here to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	3,246
3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
3.2	Registered resident borrowers	448
3.3	Registered non-resident borrowers	126

Please report information on WRITTEN POLICIES as of 12/31/23.

WRITTEN POLICIES (Answer Y for Yes, N for No)

Answers are prefilled with the prior year's answers. If a change is made please add a note of explanation.

3.4	Does the library have an open meeting policy?	Y

3.5   Does the library have a policy   Y
protecting the confidentiality of library
records?

3.6   Does the library have an Internet Y
use policy?

3.7   Does the library have a disaster   Y
plan?

3.8   Does the library have a board-   Y
approved conflict of interest policy?

3.9   Does the library have a board-   Y
approved whistle blower policy?

3.10   Does the library have a board-   Y
approved sexual harassment prevention
policy?

Please report information on ACCESSIBILITY as of 12/31/23.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11   Does the library provide service   Y
to persons who cannot visit the library
(homebound persons, persons in nursing
homes, persons in jail, etc.)?

3.12   Does the library have assistive   N
devices for persons who are deaf and
hearing impaired (TTY/TDD)?

3.13   Does the library have large print Y
books?

3.14   Does the library have assistive   Y
technology for people who are visually
impaired or blind?

3.15 - If so, what do you have? If no, go to next question

        screen reader, such as JAWS,   Yes
Windoweyes or NVDA

        refreshable Braille commonly   No
referred to as a refreshable Braille
display

        screen magnification software,   No
such as Zoomtext

        electronic scanning and reading   No
software, such as OpenBook

3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?   N

Library Sponsored Programs

LIVE PROGRAM SESSIONS and ATTENDANCE

Live Program Sessions

A live program session is any planned event which introduces the group attending to library services or which provides information to participants.
Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information.
Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

For specific examples of live and prerecorded programs (previously called synchronous and asynchronous), please refer to the chart in Instructions.

Live Programs Categorized by Age

3.17a Number of Sessions Targeted at Children Ages 0-5   43

3.17b Attendance at Sessions Targeted at Children Ages 0-5   215

3.18a Number of Sessions Targeted at Children Ages 6-11   33

3.18b Attendance at Sessions Targeted at Children Ages 6-11   398

3.19a Number of Sessions Targeted at Young Adults Ages 12-18   13

3.19b Attendance at Sessions Targeted at Young Adults Ages 12-18   27

3.20a Number of Sessions Targeted at Adults Age 19 or Older   40

3.20b Attendance at Sessions Targeted at Adults Age 19 or Older   338

3.21a Number of General Interest Program Sessions   11

3.21b	Attendance at General Interest Program Sessions	323
3.22	Total Sessions of Live Programs Categorized by Age (sum of 3.17a, 3.18a, 3.19a, 3.20a, 3.21a)	140
3.23	Total Attendance at Live Programs Categorized by Age (sum of 3.17b, 3.18b, 3.19b, 3.20b, 3.21b)	1,301

Live Programs Categorized by Venue

3.24a	Total Live Onsite Program Sessions	128
3.24b	Total Live Onsite Program Attendance	738
3.25a	Total Live Offsite Program Sessions	12
3.25b	Total Live Offsite Program Attendance	563
3.26a	Total Live Virtual Program Sessions	0
3.26b	Total Live Virtual Program Attendance	0
3.27	Total Sessions of Live Programs Categorized by Venue (sum of 3.24a, 3.25a, 3.26a)	140
3.28	Total Attendance at Live Programs Categorized by Venue (sum of 3.24b, 3.25b, 3.26b)	1,301

Prerecorded and One-on-One Programs

3.29	Total Number of Prerecorded Program Presentations	0
3.30	Total Views of Prerecorded Program Presentations within 30 Days	0
3.31	One-on-One Program Sessions	3
3.32	Attendance at One-on-One Program Sessions	3

3.33   Did your library offer teen-led   N
activities during the 2023 calendar year?

3.34   Do library staff, trustees and/or   Yes
volunteers reach outside of the library to
promote library programs and services
through group presentations,
information tables and/or other similar
educational activities sponsored by the
Library?

Please report information on SUMMER READING PROGRAMS for the 2023 calendar year

SUMMER READING PROGRAM

3.35   Did the library offer a summer   Y
reading program in 2023? (Enter Y for
Yes, N for No) If entering no, proceed
to the next section.

3.36   Library outlets offering the   1
summer reading program

3.37   Children registered for the   11
library's summer reading program

3.38   Young adults registered for the   5
library's summer reading program

3.39   Adults registered for the   25
library's summer reading program

3.40   Total number registered for the   41
library's summer reading program (total
3.37 + 3.38 + 3.39)

3.41a   Children's program sessions -   13
Summer 2023

3.41b   Children's program attendance -   361
Summer 2023

3.42a   Young adult program sessions -   3
Summer 2023

3.42b   Young adult program attendance   52
- Summer 2023

3.43a   Adult program sessions -   4
Summer 2023

3.43b   Adult program attendance - Summer 2023   235

3.44   Total program sessions - Summer 2023 (total 3.41a + 3.42a + 3.43a)   20

3.45   Total program attendance - Summer 2023 (total 3.41b + 3.42b + 3.43b)   648

3.46   Did the library use the Summer Reading at New York Libraries name and/or logo?   N

3.47   Did the library use the Collaborative Summer Library Program (CSLP) Manual, provided through the New York State Library?   Y

COLLABORATORS

3.48   Public school district(s) and/or BOCES   1

3.49   Non-public school(s)   0

3.50   Childcare center(s)   0

3.51   Summer camp(s)   0

3.52   Municipality/Municipalities   2

3.53   Literacy provider(s)   0

3.54   Other (describe using the State note)   2

3.55   Total Collaborators (total 3.48 through 3.54)   5

Early Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2023 calendar year.

EARLY LITERACY PROGRAMS

3.56   Did the library offer early literacy programs in 2023? (Enter Y for Yes, N for No) If entering no, proceed to the next section.   Y

3.57a	Focus on birth - school entry (kindergarten) sessions	41
3.57b	Focus on birth - school entry (kindergarten) attendance	171
3.58a	Focus on parents & caregivers sessions	0
3.58b	Focus on parents & caregivers attendance	0
3.59a	Combined audience sessions	0
3.59b	Combined audience attendance	0
3.60	Total Sessions	41
3.61	Total Attendance	171

3.62 - Collaborators (check all that apply):

a.	Childcare center(s)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Health care providers/agencies	No
e.	Other (describe using the State note)	Yes

Adult Literacy

Please report information on ADULT LITERACY for the 2023 calendar year.

ADULT LITERACY

| 3.63 | Did the library offer adult literacy programs in 2023? (Enter Y for Yes, N for No) If entering no, proceed to the next section. | N |

| 3.64a | Total group program sessions | |

3.64b   Total group program attendance

3.65a   Total one-on-one program sessions

3.65b   Total one-on-one program attendance

3.66 - Collaborators (check all that apply)

a.   Literacy NY (Literacy   No
Volunteers of America)

b.   Public School District(s) and/or   No
BOCES

c.   Non-Public Schools   No

d.   Other (see instructions and   No
describe using Note)

ESOL / Digital Literacy

Please report information on ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS for the 2023 calendar year.

ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS

3.67   Did the library offer English for   N
Speakers of Other Languages (ESOL)
programs in 2023? (Enter Y for Yes, N
for No) If entering no, proceed to the
next section.

3.68a   Children's program sessions

3.68b   Children's program attendance

3.69a   Young adult program sessions

3.69b   Young adult program attendance

3.70a   Adult program sessions

3.70b   Adult program attendance

3.71   Total program sessions (total   0
3.68a + 3.69a + 3.70a)

3.72   Total program attendance (total   0
3.68b + 3.69b + 3.70b)

3.73a   One-on-one program sessions

3.73b   One-on-one program attendance

3.74 - Collaborators (check all that apply):

a.   Literacy NY (Literacy   No
Volunteers of America)

b.   Public School District(s) and/or   No
BOCES

c.   Non-Public School(s)   No

d.   Other (describe using the Note)   No

Please report information on DIGITAL LITERACY for the 2023 calendar year.

DIGITAL LITERACY

3.75   Did the library offer digital   N
literacy programs in 2023? (Enter Y for
Yes, N for No) If entering no, proceed
to the next section.

3.76a   Total group program sessions

3.76b   Total group program attendance

3.77a   Total one-on-one program
sessions

3.77b   Total one-on-one program
attendance

4. LIBRARY TRANSACTIONS

Circulation / Electronic Use
Reference Transactions

Report all transactions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. (Please note: Internal Library usage is <u>not</u> considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1   Adult Fiction Books   1,402

4.2   Adult Non-fiction Books   431

4.3	Total Adult Books (Total questions 4.1 & 4.2)	1,833
4.4	Children's Fiction Books	1,211
4.5	Children's Non-fiction Books	185
4.6	Total Children's Books (Total questions 4.4 & 4.5)	1,396
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	3,229

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	923
4.9	Circulation of Children's Other Materials	128
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	1,051
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	4,280

ELECTRONIC USE

4.12	Use of Electronic Material	971
4.13	Successful Retrieval of Electronic Information	9
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	980
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	5,251
4.16	Total Collection Use (Total questions 4.13 & 4.15)	5,260
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	1,524
4.18	As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	No

REFERENCE TRANSACTIONS

4.19	Total Reference Transactions	632

4.19a   Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?   CT - Annual Count

4.20   Does the library offer virtual reference?   Y

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.21   TOTAL MATERIALS RECEIVED   1,062

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.22   TOTAL MATERIALS PROVIDED   2,226

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2023.

SYSTEMS AND SERVICES

5.1   Automated circulation system?   Y

5.2   Online public access catalog (OPAC)?   Y

5.3   Electronic access to the OPAC from outside the library?   Y

5.4   Annual number of visits to the library's web site   2,001

5.5   Does the library use Internet filtering software on any computer?   Y

5.6   Does your library use social media?   Y

5.7   Does the library file for E-rate benefits?   Y

5.8   Is the library part of a consortium for E-rate benefits?   N

5.9   If yes, in which consortium are you participating?   N/A

5.10	Name of the person responsible for the library's Information Technology (IT) services	Karin Thomas

5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(607) 594-2791

5.12	IT contact's email address	thomask2@stls.org

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	32

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	0
6.3	Vacant Library Director (certified)	0
6.4	Library Manager (not certified)	1.0
6.5	Vacant Library Manager (not certified)	0
6.6	Librarian	0
6.7	Vacant Librarian	0
6.8	Library Specialist/Paraprofessional	0
6.9	Vacant Library Specialist/Paraprofessional	0
6.10	Other Staff	0.63
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	1.63

6.13   VACANT TOTAL PAID STAFF   0.00
(Total questions 6.3, 6.5, 6.7, 6.9 &
6.11)

SALARY INFORMATION

6.14   FTE - Library Director   N/A
(certified)

6.15   Salary - Library Director   N/A
(certified)

6.16   FTE - Library Manager (not   1
certified)

6.17   Salary - Library Manager (not $35,360
certified)

6.18   FTE - Librarian   N/A

6.19   Salary - Librarian   N/A

7. MINIMUM PUBLIC LIBRARY STANDARDS

All public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2023**. Please click here to read general instructions before completing this section. Helpful information for meeting minimum public library standards is available on the State Library's website.

1.   Is governed by written bylaws   Y
which define the structure and
governing functions of the library board
of trustees, and which shall be reviewed
and re–approved by the board of
trustees at least once every five years or
earlier if required by law.

2.   Has a community-based, board-   Y
approved, written long-range plan of
service developed by the library board
of trustees and staff.

3.   Provides a board-approved   Y
written annual report to the community
on the library's progress in meeting its
mission, goals and objectives, as
outlined in the library's long-range plan
of service.

4.   Has board-approved written   Y
policies for the operation of the library,
which shall be reviewed and updated at
least once every five years or earlier if
required by law.

5.	Annually prepares and publishes Y
a board-approved, written budget,
which enables the library to address the
community's needs, as outlined in the
library's long-range plan of service.

6.	Periodically evaluates the	Y
effectiveness of the library's programs,
services and collections to address
community needs, as outlined in the
library's long-range plan of service.

7.	Is open the minimum standard	Y
number of public service hours for
population served. (see instructions)

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of
service, including adequate:

8a.	space	Y

8b.	lighting	Y

8c.	shelving	Y

8d.	seating	Y

8e.	power infrastructure	Y

8f.	data infrastructure	Y

8g.	public restroom	Y

9.	Provides programming to	Y
address community needs, as outlined in
the library's long-range plan of service.

10. Provides

10a.	a circulation system that	Y
facilitates access to the local library
collection and other library catalogs

10b.	equipment, technology, and	Y
internet connectivity to address
community needs and facilitate access
to information.

11. Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above.	Y	
12. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y	
13. Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service.	Y	
14. Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service.	Y	

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click here to read general instructions before completing this section. Questions 8.1-8.4 are pre-filled with prior year answers but not locked to allow updating.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	46.00
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00

8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	46.00

8.10	Annual Total Hours - Main Library	2,392.00
8.11	Annual Total Hours - Branch Libraries	0.00
8.12	Annual Total Hours - Bookmobiles	0.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	2,392.00

9. SERVICE OUTLET INFORMATION

Please Note: last year's answers for repeating groups cannot be displayed.

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click here to read general instructions before completing this section. Questions 1–14, 20–25, and 34–36 are pre–filled with prior year answers but not locked to allow updating.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking a link to an Excel sheet listing prior year outlets is located in section 9. Complete this form and email it to collectconnect@baker-taylor.com and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

1.	Outlet Name	DUTTON S PETERSON MEMORIAL LIBRARY
2.	Outlet Name Status	00
3.	Street Address	106 FIRST ST.
4.	Outlet Street Address Status	00
5.	City	ODESSA
6.	Zip Code	14869
7.	Phone (enter 10 digits only)	(607) 594-2719

8. Fax Number (enter 10 digits only) (607) 594-2035

9. E-mail Address petersonlibrary@stls.org

10. Outlet URL duttonpetersonlibrary.org

11. County SCHUYLER

12. School District Odessa-Montour Central School District

13. Library System Southern Tier Library System

14. Outlet Type Code (select one): CE

15. Public Service Hours Per Year for This Outlet 2,392

16. Number of Weeks This Outlet is Open 52

17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y

18. Is the meeting space available for public use even when the outlet is closed? N

19. Total number of non-library sponsored programs, meetings and/or events at this outlet 55

20. Enter the appropriate outlet code (select one): LO

21. Who owns this outlet building? Library Board

22. Who owns the land on which this outlet is built? Library Board

23. Indicate the year this outlet was initially constructed 1956

24. Indicate the year this outlet underwent a major renovation costing $25,000 or more N/A

25. Square footage of the outlet 1,200

26. Number of Internet Computers Used by General Public 2

27. Number of uses (sessions) of public Internet computers per year 260

27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	ES - Annual Estimate Based on Typical Week(s)
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	12 Greater than or equal to 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	12 Greater than or equal to 1 gbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	Password required
33.	Wireless Sessions	924
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	N
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	7800554735
38.	*FSCSID*	NY0081
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00

10. OFFICERS AND TRUSTEES

Trustees and Terms / Trustee Names

Report information about trustee meetings as of December 31, 2023. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1 Total number of board meetings 10
held during calendar year (January 1,
2023 to December 31, 2023)

NUMBER OF TRUSTEES AND TERMS

10.2 If the library's charter 5-9
documents (incorporation) state a range
of trustees, what is it? If a range is not
stated, enter N/A.

10.3 If your library has a range, how 9
many voting positions are stated in the
library's current by-laws? If a range is
not stated, enter N/A.

10.4 If your library does not have a N/A
range, how many voting positions are
stated in the library's charter documents
(incorporation)? If library does have a
range, enter N/A here.

10.5 What is the **trustee term** 5 years
**length, as stated in your library's
charter documents (incorporation)?** If
a term length is not stated, please
explain in a Note.

10.6 I attest that all trustees Y
participated in trustee education in the
last calendar year (2023). If entering
No, provide explanation in a Note.

BOARD MEMBER SELECTION

10.7 Enter Board Member Selection A - board members are appointed by municipality(ies)
Code (select one):

Please Note: last year's answers for repeating groups cannot be displayed.

Trustee information has been pre-filled with prior year answers but not locked; please make sure to delete former trustees, add new ones, and update position titles, dates and make any other needed changes. You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available here. Please Note: It is customized and contains previously entered data in need of updating. Complete this form and email it to collectconnect@baker-taylor.com.

1.	Status	Filled
2.	First Name of Board Member	Mike
3.	Last Name of Board Member	Scullin
4.	Mailing Address	5545 State Route 224

5.	City	Alpine
6.	Zip Code (5 digits only)	14805
7.	E-mail address	mscullin@htva.net
8.	Office Held or Trustee	Vice President
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2021
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	11/16/2020
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/18/2021
16.	Is this a brand new trustee?	Y
1.	Status	Filled
2.	First Name of Board Member	Sandra
3.	Last Name of Board Member	Boles
4.	Mailing Address	2050 Oak Hill Road
5.	City	Alpine
6.	Zip Code (5 digits only)	14805
7.	E-mail address	boless@stls.org
8.	Office Held or Trustee	Financial Officer
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2020
11.	Term Expires	December

12.	Term Expires - Year (yyyy)	2024
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	01/14/2020
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/11/2020
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	John
3.	Last Name of Board Member	Parker
4.	Mailing Address	325 Rock Cabin Rd. #49
5.	City	Montour Falls
6.	Zip Code (5 digits only)	14865
7.	E-mail address	jhnaparker@outlook.com
8.	Office Held or Trustee	President
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2024
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2028
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes

14.	The date the Oath of Office (mm/dd/yyyy) was taken	02/22/2024
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/17/2024
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Gail
3.	Last Name of Board Member	Sgrecci
4.	Mailing Address	4994 Halpin Rd.
5.	City	Odessa
6.	Zip Code (5 digits only)	14869
7.	E-mail address	gnbcmsgrecci@aol.com
8.	Office Held or Trustee	Secretary
9.	Term Begins - Month	April
10.	Term Begins - Year (year)	2023
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	04/27/2023
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/28/2023
16.	Is this a brand new trustee?	Y
1.	Status	Vacant
2.	First Name of Board Member	

3.	Last Name of Board Member	
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	N/A
14.	The date the Oath of Office (mm/dd/yyyy) was taken	
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	
16.	Is this a brand new trustee?	Y
1.	Status	Filled
2.	First Name of Board Member	Jennifer
3.	Last Name of Board Member	Stevenson
4.	Mailing Address	3105 State Route 228
5.	City	Alpine
6.	Zip Code (5 digits only)	14805
7.	E-mail address	jennstevenson27@gmail.com
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January

No.	Field	Value
10.	Term Begins - Year (year)	2022
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2026
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	02/10/2022
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/07/2022
16.	Is this a brand new trustee?	Y
1.	Status	Filled
2.	First Name of Board Member	Kevin
3.	Last Name of Board Member	Greuber
4.	Mailing Address	109 Hanlon Drive
5.	City	Odessa
6.	Zip Code (5 digits only)	14869
7.	E-mail address	kevin@quinlansmedical.com
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2022
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2026

13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	01/26/2022
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/07/2022
16.	Is this a brand new trustee?	Y
1.	Status	Filled
2.	First Name of Board Member	Debra
3.	Last Name of Board Member	Albro
4.	Mailing Address	5750 Cayutaville Road
5.	City	Alpine
6.	Zip Code (5 digits only)	14805
7.	E-mail address	sunflwer2028@gmail.com
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2022
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2026
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes

14.	The date the Oath of Office (mm/dd/yyyy) was taken	03/08/2022
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/04/2022
16.	Is this a brand new trustee?	Y
1.	Status	Filled
2.	First Name of Board Member	Deborah
3.	Last Name of Board Member	Yeager
4.	Mailing Address	200 Maple Ave
5.	City	Odessa
6.	Zip Code (5 digits only)	14869
7.	E-mail address	djbrit@yahoo.com
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2027
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	11/17/2022
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	11/18/2022
16.	Is this a brand new trustee?	Y

11. OPERATING FUNDS RECEIPTS

Local Public Funds / System Cash Grants / Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR.* Please click here to read general instructions before completing this section.

LOCAL PUBLIC FUNDS
Specify by name the municipalities or school districts which are the source of funds.

| 11.1 | Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3. | Y |

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Source of Funds	School District
2.	Name of funding County, Municipality or School District	Odessa Montour Central School District
3.	Amount	$71,661
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y
5.	Written Contractual Agreement	N/A

| 11.2 | **TOTAL LOCAL PUBLIC FUNDS** | $71,661 |

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	$1,434
11.4	Record all Central Library Services Aid monies received from system headquarters	$0
11.5	Additional State Aid received from the System	$0
11.6	Federal Aid received from the System	$177
11.7	Other Cash Grants	$4,385
11.8	**TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	$5,996

OTHER STATE AID

11.9   State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants $0

Federal Aid / Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10   LSTA $0

11.11   Other Federal Aid $20,000

11.12   **TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11) $20,000

11.13   **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** $0

OTHER RECEIPTS

11.14   Gifts and Endowments $1,273

11.15   Fund Raising $0

11.16   Income from Investments $497

11.17   Library Charges $440

11.18   Other $6,431

11.19   **TOTAL OTHER RECEIPTS** (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) $8,641

11.20   **TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19) $106,298

11.21   **BUDGET LOANS** $0

Transfers / Grant Total

TRANSFERS

11.22   From Capital Fund (Same as Question 14.8) $0

| 11.23 | From Other Funds | $0 |

11.24 **TOTAL TRANSFERS** (Add Questions 11.22 and 11.23) $0

11.25 BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2023 (Same as Question 12.39 of previous year if fiscal year has not changed) $78,260

11.26 **GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40) $184,558

12. OPERATING FUND DISBURSEMENTS

Staff / Collection / Capital
Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1 Certified Librarians $0

12.2 Other Staff $53,954

12.3 **Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2) $53,954

12.4 **Employee Benefits Expenditures** $4,036

12.5 **Total Staff Expenditures (Add Questions 12.3 and 12.4)** $57,990

COLLECTION EXPENDITURES

12.6 Print Materials Expenditures $8,373

12.7 Electronic Materials Expenditures $499

12.8   Other Materials Expenditures $717

12.9   **Total Collection Expenditures** $9,589
(Add Questions 12.6, 12.7 and 12.8)

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10   From Local Public Funds $0
(71PF)

12.11   From Other Funds (71OF) $0

12.12   **Total Capital Expenditures** $0
(Add Questions 12.10 and 12.11)

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13   From Local Public Funds $127
(72PF)

12.14   From Other Funds (72OF) $2,000

12.15   **Total Repairs** (Add Questions $2,127
12.13 and 12.14)

12.16   Other Disbursements for $5,805
Operation & Maintenance of Buildings

12.17   **Total Operation &** $7,932
Maintenance of Buildings (Add
Questions 12.15 and 12.16)

MISCELLANEOUS EXPENSES

12.18   Office and Library Supplies $611

12.19   Telecommunications $2,164

12.21   Professional & Consultant Fees $0

12.22   Equipment $1,866

12.23   Other Miscellaneous $6,824

12.24   **Total Miscellaneous Expenses** $11,465
(Add Questions 12.18, 12.19, 12.21,
12.22 and 12.23)

Contracts / Debt Service / Transfers / Grand Total

12.25   **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** $3,996

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26   From Local Public Funds (73PF) $0

12.27   From Other Funds (73OF) $0

12.28   **Total** (Add Questions 12.26 and 12.27) $0

Other Loans

12.29   Budget Loans (Principal and Interest) $0

12.30   Short-Term Loans $0

12.31   **Total Debt Service** (Add Questions 12.28, 12.29 and 12.30) $0

12.32   **TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31) $90,972

TRANSFERS

Transfers to Capital Fund

12.33   From Local Public Funds (76PF) $0

12.34   From Other Funds (76OF) $0

12.35   **Total Transfers to Capital Fund** (Add Questions 12.33 and 12.34; same as Question 13.8) $0

12.36   **Transfer to Other Funds** $0

12.37   **TOTAL TRANSFERS** (Add Questions 12.35 and 12.36) $0

12.38   **TOTAL DISBURSEMENTS AND TRANSFERS** (Add Questions 12.32 and 12.37) $90,972

12.39   BALANCE IN OPERATING $93,586
FUND - Ending Balance for the Fiscal
Year Ending 2023

12.40   **GRAND TOTAL** $184,558
DISBURSEMENTS, TRANSFERS &
BALANCE (Add Questions 12.38 and
12.39; same as Question 11.26)

ASSURANCE

12.41   The Library operated in   02/29/2024
accordance with all provisions of
Education Law and the Regulations of
the Commissioner, and assures that the
"Annual Report" was reviewed and
accepted by the Library Board on (date -
mm/dd/yyyy).

FISCAL AUDIT

12.42   Last audit performed   12/22/2022
(mm/dd/yyyy)

12.43   Time period covered by this   06/01/2021-5/31/22
audit (mm/dd/yyyy) - (mm/dd/yyyy)

12.44   Indicate type of audit (select   Other (specify using the State note)
one):

CAPITAL FUND

12.45   Does the library have a Capital   Y
Fund? Enter Y for Yes, N for No. If No,
stop here. If Yes, complete the Capital
Fund Report.

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Questions 1.6 and 1.7 in Part 1. *ROUND TO
THE NEAREST DOLLAR.* Please click here to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1   Revenues from Local $491
Government Sources

13.2   All Other Revenues from Local $0
Sources

13.3   **Total Revenues from Local** $491
Sources (Add Questions 13.1 and 13.2)

STATE AID FOR CAPITAL PROJECTS

13.4   State Aid Received for $0
Construction

13.5   Other State Aid $0

13.6   **Total State Aid** (Add Questions $0
13.4 and 13.5)

FEDERAL AID FOR CAPITAL PROJECTS

13.7   **TOTAL FEDERAL AID** $0

INTERFUND REVENUE

13.8   Transfer from Operating Fund $0
(Same as Question 12.35)

13.9   **TOTAL REVENUES** (Add $491
Questions 13.3, 13.6, 13.7 and 13.8)

13.10   **NON-REVENUE RECEIPTS** $0

13.11   **TOTAL CASH RECEIPTS** $491
(Add Questions 13.9 and 13.10)

13.12   BALANCE IN CAPITAL $80,180
FUND - Beginning Balance for Fiscal
Year Ending 2023 (Same as Question
14.11 of previous year, if fiscal year has
not changed)

13.13   **TOTAL CASH RECEIPTS** $80,671
AND BALANCE(Add Questions 13.11
and 13.12; same as Question 14.12)

14. CAPITAL FUND DISBURSEMENTS

**Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE
NEAREST DOLLAR. Please click here to read general instructions before completing this section.**

PROJECT EXPENDITURES

14.1   Construction $0

14.2   Incidental Construction $0

Other Disbursements

14.3   Purchase of Buildings $0

14.4   Interest $0

14.5   Collection Expenditures $0

14.6   Total Other Disbursements (Add $0
Questions 14.3, 14.4 and 14.5)

14.7   **TOTAL PROJECT** $0
EXPENDITURES (Add Questions
14.1, 14.2 and 14.6)

14.8   **TRANSFER TO** $0
OPERATING FUND (Same as
Question 11.22)

14.9   **NON-PROJECT** $0
EXPENDITURES

14.10   **TOTAL CASH** $0
DISBURSEMENTS AND
TRANSFERS (Add Questions 14.7,
14.8 and 14.9)

14.11   **BALANCE IN CAPITAL** $80,671
FUND - Ending Balance for the Fiscal
Year Ending 2023

14.12   **TOTAL CASH** $80,671
DISBURSEMENTS AND BALANCE
(Add Questions 14.10 and 14.11; same
as Question 13.13)

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO
SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1   Total ALA-MLS   0

16.2   Total Librarians   0.8

16.3   All Other Paid Staff   0.5

16.4   Total Paid Employees   1.3

16.5   State Government Revenue $1,434

16.6   Federal Government Revenue $20,177

16.7   Other Operating Revenue $13,026

16.8	Total Operating Revenue	$106,298
16.9	Other Operating Expenditures	$23,393
16.10	Total Operating Expenditures	$90,972
16.11	Total Capital Expenditures	$0
16.12	Print Materials	6,598
16.12a	Total Physical Items in Collection	7,633
16.13	Total Registered Borrowers	574
16.14	Other Capital Revenue and Receipts	$0
16.15	Number of Internet Computers Used by General Public	2
16.16	Total Uses (sessions) of Public Internet Computers Per Year	260
16.17	Wireless Sessions	924
16.18	Total Capital Revenue	$491

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	*LIB ID*	7800554735
17.2	*Interlibrary Relationship Code*	ME
17.3	*Legal Basis Code*	OT
17.4	*Administrative Structure Code*	SO
17.5	*FSCS Public Library Definition*	Y
17.6	*Geographic Code*	MD2
17.7	*FSCS ID*	NY0081
17.8	*SED CODE*	550101700006
17.9	*INSTITUTION ID*	800000038174

SUGGESTED IMPROVEMENTS

| Library Name: | Dutton S Peterson Memorial Library |
| Library System: | Southern Tier Library System |

Name of Person Completing Form:	Karin Thomas
Phone Number:	(607) 594-2791
I am satisfied that this resource (Collect) is meeting library needs:	Agree
Applying this resource (Collect) will help improve library services to the public:	Agree
Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!	Please open the link earlier.