**Dutton S. Peterson Memorial Library**

**Board of Trustees Meeting Minutes**

**June 27, 2024**

**President John Parker** called trustee meeting to order at 6:00 PM in person at the Dutton S. Peterson Library

**Roll Call:** Present: John Parker, Mike Sculin, Gail Sgrecci, Jenn Stevenson, Karin Thomas, and Deborah Yeager. Absent: Sandi Boles, Deb Albro, Kevin Grueber

**NO MEETING IN JULY; NEXT MEETING AUGUST 22ND**

**Public to be heard:** No public to be heard.

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| **ITEM 1**  |
| Correction to May 23 meeting minutes: Mayor of Odessa was recorded as “Jerry” and should be “Gerry”. |
| **MOTION MADE BY** | **SECONDED** | **APPROVED** |
| Jenn | Mike | Unanimously |

**President’s Report Combined with New Business:**

* Rob Halpin got library EIN# for some paperwork. Not sure what paperwork for or the status.
* Deb Albro and John went to the Village meeting.
* Gerry was not there. Gerry’s term ends March 2025.
* The Village of Odessa was awarded the $8 million grant.
* The Village Board wants to give the library the property across the street (for $0). Jerry said there are no buried tanks so there shouldn’t be any mediation for that on the property. We should all take a walk over there to start thinking about building ideas.

We talked about the new building potential. 1-story, 2-story; concerns raised about the length of a ramp if build a 2-story building and the strength needed by person in wheelchair that would need to go up and down the ramp; or the cost of putting in an elevator. Laura’s idea was to look at some other libraries built in our region. It may be possible to use an existing blueprint VS hiring an architect if we find one we want to copy. Starquest has organized a library tour this summer where if you visit all 48 libraries in our system. You get prizes: Key chains, magnets, and the grand prize is a tote bag. It is a self-directed tour.

**Library Aide’s Report: (Laura Rowley)**

In June our story times were attended by our usual group of 2 families in addition to a few additional families. Annie Sumi, a local musician, collaborated with Laura for one story time and they will plan 2 additional dates for the summer (made possible by Walmart grant). Story time families have also been very active in the garden, planting seedlings that we started, watering, and weeding. The library usually pauses story time for the summer, but our regulars seem interested in continuing, which would be fine with Laura.

New Clubs: Simone and Mary Dewalt both offered ideas for regular clubs at the library. Simone proposed a creative writing club. We tried one meeting but did not have any additional participants, butwe will keeptrying this summer. Mary proposed a recipe club with the first meeting as “recipes from childhood” and we had 7 participants for our first gathering. We plan to continue each 4th Monday at 5:30. Please join us!

Laura and Karin collaborated on teen program ideas: Resume writing and a new movie night, but neither had participation. We will keep trying for these programs too.

Laura continues to plan and promote summer programs with social media posts, newspaper ad, posters, and website updates. Our kick-off is the Fantastic Physics Bus on July 11th at 4:30!

* John had questions regarding Simone’s creative writing club. There was a writing club at the Watkins Glen Library that had a decent following but came to an end. There is the possibility of it becoming a good topic/group. Deb Albro and a friend of hers are interested but were unable to make it to the first writing club meeting. Technical writing or flowery pros … ? Karin will follow up: Find dates and follow up with John and Deb. Just what will “creative writing” include?

**Maintenance Committee:** Mike put the flag back up. Workers took down the Co-ax feed cables to the house being renovated across the street and put up fiber optic cables instead. Wires just hanging there now and dangling around the pole. Mike presumes contractors will take down what wires aren’t needed when they are done with renovations and new hookups. Village property between sidewalk and road so not our liability in case someone gets hurt by them.

Mike lubricated the locks on both doors.

Deb Y. has been watering the plants. (Thank you so much!)

Is there a handle for the spigot now? Yes, but not a good one. It hangs on a spring and you have to push and hold as it doesn’t lock in. That is a security measure so it cannot be left running. Could we put a ball-valve with a lock on it instead? Mike and John will figure that out later.

Mike did some research on toilet cleaners as this toilet has a lot of rust stains from Village water. Lysol makes a product with hydrochloric acid – works very well. After 2-3 applications – cleans right up. TOPS has “buy one – get one free”. Mike got and tried it.

Did we ever settle on window cleaning? Jeff Stevenson has cleaned the windows in past. Jenn volunteered him again. Jenn will ask Jeff and let Karin know if he does or does not want to do it again.

John commented on the “thinner” look of the place. That it looks good. Karin is cleaning out the library. Nonfiction went directly to Ithaca. Fiction is going into book barn for sale. Karin hasn’t started that yet. Everything currently in the book barn is going to Hector. Hector is now going to be a proper library. Mike opened a book and there was a note in it from someone looking for used books. Please forward name to John as he has 16 boxes of used library books still to find a home for.

**Director’s Report: May’s programming**

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| **Circulations** |
| Adult | Juv. | Unknown | YA | TOTAL |
| 224-29 | 102+19 | 31-12 | 8+6 | 365-16 |

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| --- | --- |
| **Holds** |  |
| Provided | Received |  |
| 149-8 | 82-21 |  |

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| **Visitors** | **Reference Questions** | **New Cards** |
| 331-20 | 60-12 | A 0/J 0 |

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| **Program Attendance** |
| Adult | General Interest | Children | Teen |
| 6/80 | 1/15 | 5/26 | 1/0 (resume writing) |
| Libby: | Books: 81/-3 | Mags: 10/+4 |  |

Resume writing was for students looking for summer jobs (teens). It was purposeful planning on Karin and Laura’s part but no one attended. Going to continue offering teen programs whether they are attended or not. Movie nights and other simple things that don’t require a lot of planning in case they are not well attended. (Short discussion as to “What size screen? A projector …”. )

**CONCERN OF KARIN’S**: We have large event tent. It was up for 7 weeks last summer. Karin is nervous about using it again this year with the sporadic and violent weather we’ve been having recently. Maybe use pop-up tents this year instead. (No conclusion to that topic.)

**Financial Report: No reports. Sandi absent**

**NEW BUSINESS: August 17th ODESSA COMMUNITY DAY -** The whole event (12-7:00) features 2 bands, beer truck. The Bucket is providing the majority of the food. Watkins Glen Promotions is still seeking vendors. Same day as the Village rummage sale so expecting a few hundred people. Arts and crafts vendors wanted. John will talk to Marianne Cleary as she makes many nice things for craft fairs and may want to have a booth. If know of anyone who may be interested, contact Watkins Glen Promotions (Bruce Boughton at Chemung Canal Bank is in charge).

**LIBRARY PARTICIPATION – 12:00-4:00**

* Laura’s company is doing the screen printing from 1:00-3:00. Bring your own tote or t-shirt. When the design is dry, participants can color it in with fabric markers provided by the library.
* Kelly from Watkins Glen is coming up to lead friendship bracelet making.
* Professional face painting by Karin’s sister from 12:30-3:30. (Karin got a grant to pay her.)
* the library is giving out free childrens’ books

The last couple of years when the library did the block party, Karin says it was a little chaotic. She would like to set up pop tents and have stations. Karin is thinking she’ll take out bean-bag chairs; she would like to provide a couple different station areas to “chill” and read.

**REMINDER**: American Legion 7/4 at 7:00 for zoom of local history.

Meeting was adjourned at 6:47 PM. Next meeting: 6:00 on August 22nd at the Library.

Respectfully submitted, Gail Sgrecci, DSPML Board Secretary